

Workforce Development Board Meeting Minutes
March 13, 2024
Via Zoom

1. The meeting was called to order at 10:30 am by Melissa Fleming and introductions were made. A warm welcome was given to new Board members Tammy Mowry and Matthew Norton.

2. **Those in attendance via Zoom:** Jonathan Benjamin, Nancy Fowler, Rosemary Franssen, Brad Georgetti, Brad Hummel, Bruce Jones, Tammi Mowry, Mike Narcavage, Heather Nelson, James Nobles, Matthew Norton, Christopher Roenning, Michalene Shirey, Ronald Vogel Jr. and Kelly White.

NTRPDC Staff in attendance: Melissa Fleming, Jody McCarty and Nancy Kulick

3. **Citizens Comments:** None.

4. **November 1, 2023 Meeting Minutes:**

Following a motion made by Ron Vogel Jr. and seconded by Jim Nobles, the November 1, 2023 minutes presented, were approved. With no abstentions, the motion carried unanimously.

February 7, 2024 Meeting Minutes:

Following a motion made by Brad Georgetti. and seconded by Bruce Jones, the February 7, 2024 minutes presented, were approved. With no abstentions, the motion carried unanimously.

5. **New Business- Melissa Fleming:**

- **Transfer of Funds** – Following a motion made by Kelly White and seconded by Ron Vogel Jr. the request to transfer \$265,00 from Dislocated Workers fund to the Adult Workers fund, was approved. With no abstentions, the motion carried unanimously.
- **Manufacturing Industry Partnership Grant** – Melissa Fleming updated the Board on the recently awarded \$162,000 Manufacturing Industry Partnership Grant. A kickoff is tentatively scheduled for April 25, 2024.
- **What's So Cool About Manufacturing** – Voting will be April 8-10. The Awards Ceremony will be April 12th at 10 a.m. at the Keystone Theater in Towanda, PA.

6. **Next Meeting Date/Adjournment:**

The next WDB Meeting date: May 22, 2024.

Following a motion made by Kelly White and seconded by Ron Vogel Jr., the motion to adjourn the meeting, was approved.

The motion carried unanimously with no abstentions.

The meeting adjourned at 10.23 a.m.

Respectfully submitted,
Nancy Kulick